



Roskear Primary, Nursery School & Crofty Minors Pre-School

Learning together for a better future

Dear Parents and Carers,

As we begin a new school year, I would like to thank you in advance for your continued support in ensuring that every child return to school ready for the term ahead.

With new children starting and the six-week break, I thought it helpful to answer some of the questions you might have?

When does the day start and finish?

8.30am Gates open and children permitted on site. **Drop off via car starts at 8.35am and ends at 8.50am.**

8.40am Doors to school are opened and children are welcomed

8.50am Gates and doors to school locked. Nursery gate will shut at 8.55am. Please be aware only parents/carers accessing Nursery will be allowed in after 8.50am.

8.50am Registers taken. Children arriving after this time will have to enter through the main office and will be marking in the register as late.

3.20pm Parents/carers collect children from classrooms using the external classroom door. Children not collected by 3.25pm will go to the after-school club, which is in the library. Parents/carers will be charged for this supervision. Please note the charge will be applied at 3.25pm so arriving on time for collection is important.

Does my child have to wear uniform?

ALL children are expected to wear the correct school uniform (please see website for further information). If children are wearing trainers, they **MUST** be black.

PE kits are to be worn to school only on PE days, this includes the PE hoodie and trainers.

Children who arrive without uniform will have one given, for the day by the school, and parents will be contacted.

Long hair **MUST** be worn up. This helps to avoid the spread of headlice. It also means that children can engage in active lunchtimes without health and safety risk. Children coming to school with their hair down will be given a band to tie it up.

Can my child bring a bag and a pencil case?

Children need only their packed lunch (if they are having one) and their book bag. Children in KS2 all have lockers this year and as such large backpack bags will not fit.

Pencil cases or personal items are not permitted, as this often leads to upset and falling out. Your child will be provided with all that they need to be able to complete their learning.

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Can my child bring in toys, cuddly toys, squishies, balls or a fidget toy etc.

No children are permitted to bring toys, balls or fidget toys due to health and safety reasons.

If the school feels that your child requires a 'fidget tool', one will be provided by the school. If your child has a **diagnosed** sensory need, which is not already known by the SENDCo (Mrs Head) please inform the class teacher and you will be contacted by Mrs Head.

Can my child wear a SMART watch or bring in their phone?

SMART watches are NOT permitted.

Mobile phones are not permitted to be on once the children enter the school site. This is due to safeguarding all children. If your child comes with their phone, they will be asked to hand it to the teacher at the start of each day. Phones will be returned when children are dismissed.

Do I need to hear my child read at home?

We hope that all children read daily at home to an adult or, if they are a fluent reader, they read to themselves each day. We ask that parents/carers sign the reading diary each day.

Reading books and the reading diary **MUST** come to school each day please.

In KS2, children who have not read at home will be given the opportunity to read to a teacher for 5 minutes at breaktime in the morning.

How will my child be met in the morning?

At Roskear we meet and greet every child in the morning, showing that we are happy to see them and care about them. This means teachers are not available as children enter class in the morning. At Roskear, we believe it is important that our focus at this time of the day is on the children. We therefore ask that if you need to speak with the teacher, you either pass a message to the teacher via the office, or if very urgent, arrive early at 8.30am to see the teacher before doors open at 8.40am.

What is the best way to communicate with school?

- Send a message to the teacher via Arbor. Please do not expect an immediate response as teachers are teaching during the hours of 8.40am – 3.30pm.
- Leave a message with the office.
- See the teacher or member of staff after all children have been dismissed.
- Unless urgent, staff will endeavour to respond within **48 hours** to parent/carers emails or calls.

Please be aware that we no longer use Eschools to receive or send messages as we now have Arbor.

Who should I speak with if I have a concern about my child?

If your concern is about your child, please speak with the class teacher first. They work with your child every day and will be the best person to help.

If the situation does not improve, or your concern is about the class teacher, please speak with the team leader:

- Early Years Team Leader: Mrs Lagdon
- Year 1/2 Team Leader: Mrs Burt
- Year 3/4 Team Leader: Mrs Tonkin
- Year 5/6 Team Leader: Miss Matthews

If, having spoken to the teacher and the team leader, the problem continues please speak with one of the Deputy Heads: Mrs Lagdon or Mrs Johnson.

If your concern is around special needs, please speak with Mrs Head, the school SENDCo.

Should your situation still not be resolved, please do then come and see me and I will be very happy to meet with you and listen to your concern. If I am unavailable, please leave a message at the office and I will contact you.

How do I pay for after school wrap-around care or breakfast club?

Please simply log onto Parentpay and book and pay. Children who arrive and payment has not been made in advance will be turned away. If they arrive without their parent and payment has not been received the office will call home and ask for the child to be collected. If this happens on a number of occasions, regrettably this would be classed as a serious safeguarding concern, and action would be taken to address this.

Payment **MUST** be made before booking as we feel strongly, we need to help parents/carers not build up debts.

Can my child have a school dinner?

In Reception and Years 1 and 2, your child can have a school dinner every day, should they wish, free of charge. This is funded through the government Universal Meals Programme.

In Years 3,4,5 and 6, we ask for **payment up front** before your child can have a school lunch, unless they are entitled to Free School Meals. If your child books a lunch and there are no funds on your Parent Pay account, you will be asked to either put money in your account or bring in a packed lunch. A school dinner will not be provided.

What do I do when my child has lost their sweater?

ALL uniform must be labelled.

If your child arrives at school and their clothes are not labelled, the staff will label them for you using permanent pen.

Unfortunately, things do get lost and regrettably the school accepts no responsibility for this.

Where do I park?

There is limited parking in the carpark so ideally, we ask you to park elsewhere and walk.

Double parking is NOT permitted in the car park.

The spaces directly outside main reception are strictly for school staff and those parent/carers/visitors with a blue badge. Badges must be placed on dashboards please to avoid being challenged by staff.

The carpark is locked at 3.10pm (or when full) and then remains closed until 3.30pm. This means if you are in the carpark, you must turn your engine off and not move until signalled to do so by a member of staff.

Misuse of the carpark, or not following the school's guidelines, will result in you no longer being allowed to park on the school site. We also ask that staff are spoken to in a considerate manner.

What happens at lunchtime?

Children start lunch at 12.20pm. They have their food in the dining hall and then for the rest of lunch they go outside to play.

If you are supplying a lunch from home for your child, please help us keep our school healthy and safe by packing nutritious, balanced lunch boxes for your children. There are some ideas here from the NHS: <https://www.nhs.uk/healthier-families/recipes/healthier-lunchboxes/#tips>

As we are a nut-free school, we kindly ask that you do not include any nuts or nut products.

At Roskear, we have OPAL lunchtimes, for more information about this please do look at our website: <https://roskear.croftymat.org/curriculum/opal-play/>

Children have very active lunchtimes and as such you may wish to send them in with an old pair of trainers or shoes you don't mind getting scuffed and worn. If you do decide to do this, please do label them. We aim to allow the children to go outside in wet weather, so please ensure your child has a waterproof coat and wellies/waterproof shoes.

I look forward to welcoming everyone back and sharing a wonderful, successful new school year with all our children.

Miss Nic Furnish
Head Teacher