



Roskear Primary, Nursery School & Crofty Minors Pre-School

Learning together for a better future

Monday, 20 July 2026

Dear Parent/Carer

Please note that from September 2026 Cornwall County Council is starting a new way to help more children get free school meals and will use information they have to find families who may qualify.

The process will use data already held by the council to identify pupils who may be eligible for FSM, including:

- current FSM claimants
- households receiving Housing Benefit from Cornwall Council
- households Council Tax support from Cornwall Council

Where households are identified as potentially eligible:

- will be contacted directly to advise that we intend to run an eligibility check unless they opt out within a two-week period
- if no optout is received, eligibility checks will be completed
- eligible pupils will be automatically registered for FSM and their families will be notified

Families who are not identified by this process will need to apply for free school meals via the Parent Portal: <https://cornwall.cloud.servelec-synergy.com/SynergyWeb/FSMMain.aspx>

Please apply if you think you should qualify but have not heard from Cornwall County Council by 1 August 2026

How the process works:

- In July 2026, Cornwall CC will contact households who may qualify. Households can opt out if they do not want their details checked
- In August 2026, they will run an eligibility check for all households that did not opt out
- In August 2026 the School Access Module (SAM) will be updated, and letters will be sent out

Ongoing Process

- All existing claims will be rechecked each academic year
- Further checks will take place each term to identify newly eligible pupils
- Households can apply at any time should their circumstances change
- Once approved, the child will get FSM for the rest of that school year, even if circumstances change

If you have any questions about the new Free School Meal process, please do not hesitate to contact the school reception.

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